

PINON CREEK HOMEOWNERS ASSOCIATION, INC.
BOARD MEETING MINUTES
July 26, 2018 * 5:30 PM * REMAX Office
17319 San Pedro, #206, San Antonio, TX 78232

PRESENT:

Juan Rodriguez, Vice President
Cynthia Bagley, Treasurer
Marisol Rodriguez, Secretary
Mohan Penta, Member at Large
Pedro Meza, Member at Large
Karen Eldridge, AAM
Heather Palacios, AAM

ABSENT: None

CALL TO ORDER:

With the establishment of a quorum, the Board Meeting was called to order by Juan Rodriguez, Board Vice President at 6:04 pm.

PRESIDENT'S REMARKS:

Juan Rodriguez addressed the Board and owners present with the following:

- Appreciation for those homeowners present
- Wants to make sure the Board is consistent in all aspects

ANNOUNCE APPOINTMENT OF NEW BOARD MEMBER:

Juan Rodriguez welcomed Pedro Meza to the Board.

OFFICER SELECTION FOR BOARD MEMBERS:

- Pedro Meza, Member at Large, made motion to appoint Juan Rodriguez as President. This motion was seconded by Mohan Penta, Member at Large, and passed unanimously.
- Cynthia Bagley, Treasurer, made a motion to appoint Mohan Penta as Vice President. This motion was seconded by Pedro Meza, and passed unanimously.
- Juan Rodriguez, President, made motion for Cynthia Bagley, Treasurer and Marisol Rodriguez, Secretary, to remain in their appointments. This was seconded by Cynthia Bagley and passed unanimously.

COMMITTEE REPORTS:

ACC- Chairman of committee announced there were three approved project in the works.

Social- Chairperson thanked homeowner, Ken Robinson, for his work with the flags for July 4th. National Night Out is set for October 7th. Social committee would like to do a Back-to-School movie event. Information will be collected on planning that event.

Communication Committee- Chairperson would like to create a newsletter for the HOA. Juan Rodriguez made a motion to have newsletter created and out by October 1st. This motion was seconded by Marisol Rodriguez, and was passed unanimously. Karen Eldridge will pass on information about using Neighborhood News.

Juan Rodriguez made a motion to approve committee reports. This was seconded by Cynthia Bagley and unanimously carried to approve.

MINUTES:

A motion to accept the April 23, 2018 meeting minutes as written, was made by Cynthia Bagley and seconded by Juan Rodriguez and was approved unanimously. Marisol Rodriguez will do minutes for regular meetings after tonight's meeting.

FINANCIAL REPORTS:

Juan Rodriguez made a motion to accept the financials as presented. This was seconded by Pedro Meza and passed unanimously.

DECISIONS MADE TO BE RATIFIED:

- Power washing of entrances
- Landscape upgrades to entrances
- Additional watering service for plants
- Irrigation repairs in park

Juan Rodriguez made a motion to approve all ratifications. This was seconded by Cynthia Bagley and passed unanimously.

OLD BUSINESS:

- a) Entrance lighting update-Marisol Rodriguez met with contractors. Will collect more bids for solar options.
- b) Fence repairs-Cynthia Bagley made two motions:
 1. Homeowner will be responsible for the cost of repair to their individual fence.
 2. The Association will collect bids for staining exterior of perimeter fence with a stain color common to both Lowe's and Home Depot.Juan Rodriguez seconded both motions and both passed unanimously.
- c) Board training will take place 7 August at 6:00 pm at AAM office

Juan Rodriguez made a motion to approve old business. This was seconded by Pedro Meza, and passed unanimously.

NEW BUSINESS:

- Three bids were received for power washing chairs in park. Pedro Meza made a motion to go with 210 Powerwashing, for a bid of \$80.00, with instructions to vendor. This was seconded by Cynthia Bagley, and passed unanimously.
- Management will collect bids for landscaping contract. Contract will add watering and be more specific as to expectations and requirements.
- 2019 budget items will include desired projects within the next three to five years. These items will be discussed by email due to time restraints.

NEXT MEETING DATE:

The next Board Meeting date: October 25, 2018 at large library room. 5:30 pm for Executive and 6:00 pm for Board meeting.

ADJOURNMENT:

With no further business to discuss, a motion to adjourn was made by Juan Rodriguez, President, and seconded by Cindy Bagley. With all in favor, the meeting was adjourned at 7:34 pm.

Minutes prepared by: Heather Palacios